**DRAFT**

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November 6th, 2024 Public Meeting

Adaptive Ski Center, Snowshoe WV

1. **Attendance :**  Eric, Erica, CJ, Charles, Zen, Billy D., Carol, Scott, Erwin
2. **Review of meeting minutes – Sept. 16, 2024 –** Erica Motioned for approval; Zen 2nd: Approved
3. **Financial Report: -**
* Paid Liability Insurance
* Paid for Movie Rights
* Paid for Tools; amsteel, Stihl Blower
* Paid NICA Donation:
* Received for IMBA Memberships
* **Receivable (Due-In)**
	+ USFS Invoice
	+ Old Spruce Donation

* **Payable (Due-Out)**
	+ Employment taxes Form 941 paid for Oct.
	+ Remaining payout from Enduro, expense report received.
* In-Kind Donation will be made to the USFS for work on Mower Tract
* Paid for Greg & Eric to attend WV Trails Conference
	+ CJ Motion, Charles 2nd : Approved
* Pocahontas Trails Jersies Need Inventoried

**D. Committee Reports:**

* Membership
	+ **9/16**- 51 Active; 0 Lapsed
* Current Active Members= 45 , Lapsed= 7
	+ Membership Drive was posted on FB October 10 and 25, email was sent to 44 lapsed and expired members on October 15: 35 members opened the email
* Seems that triggered lapsed membership emails could be going to spam; there will be an effort made to contact lapsed members personally.
* Outreach

- Meeting minutes will be added to “Archive

- Presidential Yearly report to update club members 2024 achievements.

- Consider more outreach events to keep members captivated through the winter.

- Club members are urged to help create a Social Media presence by tagging Pocahontas Trails in any posts trail/outdoor related.

 - Focusing on easy accessibility

- Motion by Eric on Vistaprint pamphlets, Charles 2nd : Approved

- More Stickers will be ordered for the movie night

- “Red Run Preservation Society”

o Eric to get design from Phil; share w/ Greg to get shirts done up free of design fee.

* Trail Work/Maintenance
	+ Leaf Blower Protocol
		- Stihl BR 600 will be kept at Greenbrier Bikes; available for **daily use by members only**.
		- Volunteer will be required to have completed a membership waiver, signed the Pre-Run Checklist, and accomplished a Dry-Run start with the employee signing out the machine.
		- BR 600 Leaf Blower will be returned to Greenbrier Bikes by the end of the check-out day; if shop is closed, there will be EMC Local Club-Member contacts for the volunteer to check machine in to.
	+ Large Tree has been reported as downed near the bottom of Tea Creek Mountain Trail
	+ We should consider how to monitor volunteer hours contributed in Pocahontas County by non-club members: Who is doing work that we know? Are they using consumables? Could we re-imburse them/collect their hours?
* Trail Building
	+ Eric hiked Second Fork from 235 down; old road grade. Meeting with USFS next week to discuss rules/help for crossing Second Fork. Still needs flagging from bottom of Second Fork to Rocky Run; meeting with Biologist.
		- Insight on developments;
* Risk Management
	+ All members must sign waivers for insurances purposes.
	+ Reminder Email will be sent out on completion of membership waivers
		- Waiver form will be linked onto the website.
	+ Club will begin looking for a refurbished AED to purchase.
* Communication
	+ There will be a Group Ride hosted by Pocahontas Trails on December 7, 2024 @ 1pm
		- Meet at Rivertown Café
		- There will be rides available for all skill levels.
	+ Pocahontas Trails Executive Board will give a quick address of recent achievements before the Freehub Film Presentation.
	+ Club should contact USFS for availability to come to Freehub Movie
* Races – (Only can budget for 2 races w/ available grants for Poca Trails; SHARC will take budget for 3rd race)
	+ Mower Tract Race
		- May 24/25 2025
		- WVMBA Sanctioned XC Race
		- Randolph County CVB to contribute
		- SHARC will apply for DF&F/Marketing Grant Money through Pocahontas County CVB
	+ GBO Space Race
		- June 6/8 2025
		- Pocahontas Trails should have some sort of presence.
	+ Monday Lick Race
		- June 21/22
		- Race has been approved by WV Enduro Series; Micah will inspect tracks sometime in the off season.
	+ Slatyfork Enduro
		- August 9/10
		- Need to start planning, volunteers for side committee are welcome.
1. **Old Business:**

**Procurement list** – Purchases motioned by Erica; 2nd by Charles E. Items still needed:

* Soil bags – Purchase 4
* Endless Spool
* First Aid/CPR
	+ Stay in contact with USFS Morgan about more upcoming classes.
	+ Possible seek Grants for payment of classes for 501 c3 Non-Profits.
	+ Steve Reid can offer First Aid/CPR Classes @ $70 per head.
		- Concept for Pocahontas Trails to split the bill for any current member interested in class.
		- Need to contact Steve to find out what class cap is and confirm a date.
* Club Bylaws – Board
* Lindberg, Eric President
* Moore, Gregory Vice President
* Engquist, Erica Treasurer
* Peterson, Charles Secretary
* Evans, Charles Current Board Member
* Guyette, Scott Membership Contact
* Schachner, Kurtis Volunteer
* D&O Insurance quotes
	+ Eric is working on getting a quote.
* Snowshoe’s Slide Run & Boathouse Connector
	+ In progress; Starts at Shooting Clays and comes out at Shavers Fork Bridge
		- Trail Crew is about half way done. Bottom half set to be finished soon.
* Eric’s involvement w/ Mountaineer Trail Network
	+ Snowshoe will still receive for ADA trail. Comes from pot of money to spend on local “hub”: Snowshoe Backcountry.
* NICA Commitments – In Kind Labor NICA can help w/ trail building; proposed two 8-hour work days.
	+ Committed to FS 235 to Rocky Run
* Snyder Knob Finishing work trail day moved to after freeze/thaw; next spring.
* **New Business**

- Billy to arrange PayPal account for Pocatrails

 - Venmo will charge 1.9% on all purchases.

 - Zeffy; free donation-based service. Group should give consideration to this option.

 - Need to confirm our charity status.

- Pocahontas Trails will be hosting a showing of the 2024 Freehub PRESENTS Film Festival at Rivertown Cafe; December 7, 2024.

- Need to consider next years budget:

 - How do we want to spend?

 - What do we want to put our money into?

 - What are our line items?

- PocaTrails Members to work 75hrs on Snowshoe property to receive Bike Season Pass

 - Certifications for Insurances are up to date, need sent to Preston for the final agreement.

Next Meeting – ­­­­­­­­GBO Science Center (Ethernet available for call ins) December 12, 2025 @ 6 pm