December 12th, 2024 Public Meeting Minutes

Green Bank Observatory, Green Bank WV

1. **Attendance :**  Eric Lindberg, Erica Enquist, Charles Evans, Zen Clements, Greg Moore, CJ Peterson
2. **Review of meeting minutes – November 6, 2024 –** Erica Motioned, Zen 2nd

1. **Financial Report: -**

**11/6 Financial:**

**Financial Report: -**

**Receivable**

* + USFS Invoice
  + Old Spruce Donation

**Payable**

* + Employment taxes Form 941 paid for Oct.
  + Remaining payout from Enduro, expense report received.

- SHARC crew tasked with approval of

consumption reports.

* Donations
* Reimbursements for the Enduro
* 1,200 Stickers

**Receivable:**

* Final Snyder Knob Reimbursement
* CVB for Freehub Movie

**Payable:**

* Pocahontas County Times Ad
* Rack Cards
* Marketing Grant CVB
* Procurement items

- Between now and next meeting; considerations into how we should budget for the next year:

* Outward Sponsoring
* Consumables
* Investments
* Garmin fees
* Hosted Events
* Zeffy for digital payments; CJ Motion, Zen 2nd

- Useful for online sales/club donations on website

- Charles E. will pursue

- Need to obtain a State Charity Form

* Consideration to becoming our own 501c3 Non-Profit as a State Entity

- Currently working as IMBA

- Cons: maybe more paperwork for us, need to hire a lawyer/accountant

**D. Committee Reports:**

* Membership
  + **11/6**- 45 Active; 7 Lapsed
* **Current Active Members**= 52 , Lapsed= 3
* Outreach

- May 3-11 2025 Middle Mountain Cabin

* 2-3 Day blocks to do Trailwork; Burner Mnt. Trail?
  + PocaTrails Board Retreat
  + Local Chapter Retreat
    - White Sulfur
    - Fayette
    - Tucker
    - Morgantown
  + ALT & USFS

- June 20th 2025 Tent Setup/ML Groupride

* Tent setup @ 10am
* Food after setup
* Monday Lick Groupride in the afternoon

- Scott G. in pursuit of an Environmental Grant

* Cleaning Trailheads
* Need to approach Forest Service about problem areas
* Mary Sirbaugh – Contact

- Trail Care Training – Charles E. Contact

Trail Care Training Location Ideas:

* Monday Lick
* Snowshoe
* Greenbank
* Elk River
* One Early Spring “Pro Session”
  + Possibly focused on Trail building
* One July Beginner Class

- Volunteer Engagement Survey

* + Needs sent out; FB, email, website?
  + Accounting, legal, web-based, cooking, first aid, CPR, USFS Sawyer, CPA, Grant Writing, etc.
* Trail Work/Maintenance
  + Leaf Blower Protocol
    - Stihl BR 600 will be kept at Greenbrier Bikes; available for **daily use by members only**.
    - Volunteer will be required to have completed a membership waiver, signed the Pre-Run Checklist, and accomplished a Dry-Run start with the employee signing out the machine.
    - BR 600 Leaf Blower will be returned to Greenbrier Bikes by the end of the check-out day; if shop is closed, there will be EMC Local Club-Member contacts for the volunteer to check machine in to.
  + Large Tree has been reported as downed near the bottom of Tea Creek Mountain Trail
  + Who is doing work that we know? Are they using consumables? Could we re-imburse them/collect their hours?
    - Shoutouts to:
      * Dave Elliot in Watoga State Park; large efforts in trail building and maintenance.
      * Chris/Jane Cios, Erwin Berry; clearing large portions of trail in Monday Lick
      * Evan Smith; local steward for Green Bank Trails
  + Trail Care Training
* Trail Building
  + Eric completed an 8 mile scout on Second Fork
    - Meeting with USFS about potential to bridge over Second Fork or reroute the trail.
    - From Rocky Run to 235
  + Linwood Skills Loop – Zen
    - Eric has lumber for a roller feature
    - Need to make a build plan
    - Also plan a maintenance day in Spring
    - Possibility to seek grants slated towards Linwood Trails Expansion
  + GBO 30 mile expansion plan grant approved; revisits existing plan.
* Risk Management
  + All members must sign waivers for insurances purposes.
    - New Members will get a DocHub link in their New Member email; this can be tailored to existing members as well.
      * Members will sign once, then update through google forms yearly
  + Club will begin looking for a refurbished AED to purchase.
* Communication
  + Continue increased Facebook presence; original content a few days a week, then share other pages content intermittently.
  + Erica needs to submit a report to the USFS about the 2024 SF Enduro, same for CVB & DF&F. They want to see our profit/loses.
* Races – (Only can budget for 2 races w/ available grants for Poca Trails; SHARC will take budget for 3rd race)
  + Mower Tract Race – “Minetana” XC
    - May 24/25 2025
    - WVMBA Sanctioned XC Race; timing and insurance is covered
    - Randolph County CVB to contribute
    - SHARC will apply for DF&F/Marketing Grant Money through Pocahontas County CVB
    - Be ready to get onsite early to setup; Thursday afternoon May 22nd 2025
  + GBO Space Race
    - June 6/8 2025
    - Pocahontas Trails should have some sort of presence.
  + Monday Lick Race
    - June 21/22 2025
    - Dog fee has been included in registration.
    - Race has been approved by WV Enduro Series; Micah will inspect tracks sometime in the off season.
    - Phill has designed a logo
      * Need to do some digging into local history for final design.
      * Possibly consider Native American history of the area.
  + Slatyfork Enduro
    - August 9/10
    - Need to start planning, volunteers for side committee are welcome.
  + Monday Lick & Slatyfork Enduro Bikereg is live
    - We will start plugging the Ride Fierce Scholarship on Facebook/Email
  + We would like to have branding for the races complete by February.
  + Zen will be in contact with Micah over pricing of the Enduro Races; we will offer early codes for each, $10 off.

1. **Old Business:**

**Procurement list** – Purchases motioned by Erica; 2nd by Charles E. Items still needed:

* Soil bags – Purchase 4
* Endless Spool
* First Aid/CPR
  + Stay in contact with USFS Morgan about more upcoming classes.
  + Possible seek Grants for payment of classes for 501 c3 Non-Profits.
  + Steve Reid can offer First Aid/CPR Classes @ $70 per head.
    - Concept for Pocahontas Trails to split the bill for any current member interested in class.
    - Need to contact Steve to find out what class cap is and confirm a date.
* Club Bylaws – Board
* Lindberg, Eric President
* Moore, Gregory Vice President
* Engquist, Erica Treasurer
* Peterson, Charles Secretary
* Evans, Charles Current Board Member
* Guyette, Scott Membership Contact
* Schachner, Kurtis Volunteer
* D&O Insurance quotes
  + Eric is going to submit the application.
* Snowshoe’s Slide Run & Boathouse Connector
  + In progress; Starts at Shooting Clays and comes out at Shavers Fork Bridge
    - Trail Crew is about half way done. Bottom half set to be finished soon.
* Eric’s involvement w/ Mountaineer Trail Network
  + Snowshoe will still receive for ADA trail. Comes from pot of money to spend on local “hub”: Snowshoe Backcountry.
* NICA Commitments – In Kind Labor NICA can help w/ trail building; proposed two 8-hour work days.
  + Committed to FS 235 to Rocky Run
* Snyder Knob Finishing work trail day moved to after freeze/thaw; next spring.
* **New Business**

- PocaTrails Members to work 75hrs on Snowshoe property to receive Bike Season Pass

- Certifications for Insurances are up to date, need sent to Preston for the final agreement.

- Eric will share with the group any new information about the Snowshoe percs for the new year.

- We will send out a New Year email about the upcoming races and new membership percs.

Next Meeting – ­­­­­­­­

**Next Meeting Tentative at Linwood Center: Start time 6:00pm**